RETURNS FORM

THE WHOLESALE GLASS CO.

Unit 13, Tramsheds Industrial Estate

Coomber Way, Croydon, CR0 4TQ, UK

Phone: 0208 664 3768

Email: info@wholesaleglasscompany.co.uk

Web: wholesaleglasscompany.co.uk

STEP 1

PROVIDE PURCHASE AND PURCHASER INFO				
NAME	ORDER NO.			
BUS. NAME if applicable				
STREET ADDRESS	ORDER DATE			
POSTCODE				
EMAIL	DELIVERY DATE			
PHONE				

STEP 2

RETURN ITEM AND REASON				
PRODUCT ID.	PRODUCT DESCRIPTION	REASON FOR RETURN	QTY	

PROVIDE ADDITIONAL COMMENTS (optional)						

RETURN POLICY

RETURNS

- Returns must be initiated within 28 days of the date you received your purchase.
- Items must be in their original state and condition and in the original packaging.
- Include any invoice, packing slip, or proof of purchase.
- Please allow 3 5 business days for the processing of returned items.
- Return goods should be sent to address on this form

REFUNDS

- Customers will be notified via email as soon as the return is processed.
- It may take up to 5 business days for a refund or credit to appear on your card account statement.
- All refunds will be issued to the payment method used on your original order.

SHIPPING AND HANDLING CHARGES

- Shipping charges applied to the original purchase are non-refundable.
- Shipping costs for returned items are the responsibility of the customer and are non-refundable.
- You are responsible for the cost and risk of loss or damage when returning the goods, so you should take out enough postal insurance to cover the value of the goods.

EXCHANGES

• We currently do not offer exchanges. Exchanges may be processed for items of the same price returned in person within the 28-day return policy period. Additional fees may apply.

Visit our website for full details about the terms and conditions, and the return policy.

